

# **RULES OF VISITING THE LUBLIN OPEN AIR VILLAGE MUSEUM**

The museum aims to permanently protect cultural assets, inform about the values and content of the collected items, promote the basic values of history, Polish and world culture, shape cognitive and aesthetic values as well as an educational and cultural activity.

## **ENTRANCE TO THE MUSEUM**

### **MUSEUM OPENING HOURS FOR VISITORS:**

**From 2 January to 31 March every day except Mondays: 9:00 AM - 3:00 PM.**

**From 1 April to 30 April every day from 9:00 AM to 5:00 PM**

**From 1 May to 30 September every day from 9:00 AM to 6:00 PM**

**From 1 October to 31 October every day from 9:00 AM to 5:00 PM**

**From 2 November to 23 December every day except Mondays 9:00 AM to 3:00 PM**

**From 24 December to 1 January Christmas break**

Attention:

The last entry of visitors to the Museum is possible no later than 1 hour before the closing of the Museum.

Visitors are obliged to leave the Museum until the closing time applicable at that time. The ticket office does not sell tickets one hour before the closing of the Museum.

Current Museum opening days and hours are indicated at the entrance to the Museum, at the Museum reception and on the website: [www.skansen.lublin.pl](http://www.skansen.lublin.pl).

## **FEES FOR VISITING THE EXHIBITION**

### **TICKET PRICES:**

Full ticket - PLN 12.00

Reduced ticket - PLN 6.00

### **FEES FOR GUIDANCE SERVICES**

Polish speaking guide service:

PLN 80.00 gross - for groups up to 10 people

PLN 100.00 gross - for groups from 11 to 30 people

English speaking guide service:

PLN 110.00 gross - for groups up to 10 people

PLN 150.00 gross - for groups from 11 to 30 people

- A guided tour of the Lublin Open Air Village Museum is about 1.5 hours.

- In the Lublin Open Air Village Museum one day a week is free of charge for entrance tickets. The day on which the entrance to the Museum is free of charge is determined each time by the Museum Management or an authorised employee of the Museum and is announced at least two days before the week in which it will be valid.
- On a day free of charge, all other services provided by the Museum, including guide service, are provided for a fee.
- The prices of admission to the Museum and other services provided are determined by separate orders of the Museum Director.
- The basis for entry into the Museum is the possession of a valid entrance ticket, Honorary Donor's Card or invitation, which must be retained for the entire period of the visit and presented at the request of the Museum staff or security personnel.

### **ENTRY TO THE MUSEUM IS FREE OF CHARGE**

UPON PRESENTATION OF RELEVANT DOCUMENTS:

1. Natural persons awarded the Order of the White Eagle or the Order of Merit of the Republic of Poland, badge of honour: "Gloria Artis, Meritorious Activist of Culture."

2. Employees of museums listed in the National Register of Museums;
3. Members of the International Council of Museums (ICOM) and the International Council on Monuments and Sites (ICOMOS);
4. Holders of the Pole's Card referred to in the Act of 7 September 2007 on the Pole's Card (i.e. Journal of Laws of 2019, item 1598),
5. Children under the age of 7;
6. Group supervisors (1 supervisor per group of up to 10 people).
7. Holders of the **Honorary Donor's Card** issued by the Director of the Lublin Open Air Village Museum together **with one accompanying person**.

## **A REDUCED ADMISSION FEE TO THE MUSEUM IS AVAILABLE**

### UPON PRESENTATION OF RELEVANT DOCUMENTS:

1. Pupils of primary, lower secondary and upper secondary schools, art students and doctoral students who are citizens of the Member States of the European Union, the Swiss Confederation and the Member States of the European Free Trade Association (EFTA) - parties to the Agreement on the European Economic Area;
2. Teachers of primary, lower secondary and upper secondary schools, art schools and educators of educational care facilities, juvenile detention centres, youth hostels and diagnostic and consulting centres, operating in the Member States of the European Union, the Swiss Confederation and the Member States of the European Free Trade Agreement (EFTA) - parties to the Agreement on the European Economic Area;
3. The audience of teacher training establishments and social service colleges;
4. Persons over the age of 65, pensioners, annuitants and persons with disabilities together with their carers who are citizens of the Member States of the European Union, the Swiss Confederation and the Member States of the European Free Trade Association (EFTA) - parties to the Agreement on the European Economic Area;

Persons awarded with the badge "***For care of monuments***", the badge of honour "***Meritorious Activist of Culture***", the badge of honour "***Meritorious for Polish Culture***" or awarded with the title of honour "***Meritorious for National Culture***".

## **TOUR ORGANISATION**

1. Entry to the Museum is based on the possession of a valid entrance ticket, ***Honorary Donor's Card*** or invitation, which must be retained throughout the entire tour.
2. The exhibition caretaker or security guard has the right to check the possession of a valid entrance ticket.
3. The entrance ticket or other documents entitling to enter the Museum premises cannot be

transferred to another person for re-use.

4. During the visit, the remarks and recommendations of museum staff, security staff, guides should be followed.
5. In the museum, pedestrian traffic is obligatory.
6. The museum can be visited individually and in groups.
7. Organized groups visit the Museum only with a guide.
8. Guided tours are conducted for a payment.
9. Guided tours in organised groups are possible after prior telephone reservation (81/533-85-13 ext. 40), or by e-mail to [skansen@skansen.lublin.pl](mailto:skansen@skansen.lublin.pl) / [edukacja@skansen.lublin.pl](mailto:edukacja@skansen.lublin.pl) / [recepcja@skansen.lublin.pl](mailto:recepcja@skansen.lublin.pl).
10. In the case of cancelling the booked tour dates, please notify by phone (81/533-85-13), fax (81/533-30-51) or e-mail to [skansen@skansen.lublin.pl](mailto:skansen@skansen.lublin.pl) or [edukacja@skansen.lublin.pl](mailto:edukacja@skansen.lublin.pl), no later than 1 day before the booking date.
11. If the Museum is not informed about the cancellation of a tour under the rules set out in point 10, the persons booking a tour are obliged to pay a contractual fee of PLN 60.00 gross for the booking of a date that has not been used.
12. The maximum number of visitors in a group is 30 people including group supervisors.
13. The Museum may provide guiding services by guides with the authorization granted by the Director of the Lublin Open Air Village Museum, museum employees delegated to guide museum guests, other guides (e.g. city guides) with the prior approval of the Museum Management or an authorized Museum employee.
14. Visitors are required to leave the Museum by the closing time of the period in question.
15. Tours must have supervisors who are responsible for the safety and behaviour of the participants.
  1. The supervisors of the groups, tours, are obliged to cooperate with the museum staff, security staff and guides to maintain order and discipline of the group.
  2. Children may only move around the museum premises under the supervision of their parents or custodians, who are responsible for them.
  3. Due to the historical nature of the exhibition objects, visitors to the Museum are obliged to be cautious during their visit. In the museum objects, there are steep stairs, high thresholds, low frames, low ceilings, shades limiting visibility, cramped rooms and other inconveniences that define the authenticity of the objects but do not meet modern building standards.
  4. On the premises of the Museum, as long as it does not interfere with the proper functioning of the museum, it is allowed to use green areas for leisure.
  5. Museum facilities have architectural barriers and visits to them by people with disabilities can be significantly reduced.
  6. For organisational reasons, the Director may order the Museum to close down or temporarily exclude individual parts of the exhibition from the tour.

## **POLICING INFORMATION AND VALID PROHIBITIONS**

1. Throughout the whole area of the Museum, except for places designated for this purpose, there is a total and absolute smoking ban. It is forbidden to use and start a fire or use light sources with open flames. Persons who do not comply with this prohibition may be forced by a guide, security officer or another museum employee to leave the Museum.
2. The consumption of alcoholic beverages is completely forbidden in the entire area of the Museum, except for places designated for this purpose. Persons who do not comply with this ban may be forced by a guide, security officer or other museum employees to leave the Museum grounds.
3. Persons who are drunken or behave in a way that endangers the safety of the exhibits and collections disrupts the order of visits by other visitors and violates generally accepted standards of behaviour in public places will not be admitted to the Museum.
4. Visitors are forbidden to touch and move exhibits, elements of the exhibition and interior decoration, destroy objects and enter rooms not intended for visitors.
5. Special care is required in cramped, darkened rooms with lintels, as well as in the vicinity of water bodies.
6. Visitors are asked to respect nature and crops.
7. It is forbidden to enter the animal enclosures.
8. It is prohibited to approach and feed, stroke or touch the animals.
9. It is prohibited to scare the animals or catch fish.
10. It is prohibited to bring in dogs or other animals without a lead and a muzzle.
11. The carer of a dog or other animal is obliged to be particularly careful and vigilant because of the animals bred in the Museum.
12. It is prohibited to introduce animals into museum objects.
13. The carer or owner of the animal is required to clean up any waste left by the animal.
14. It is forbidden to enter areas of crops, pastures, to pick fruit, to collect fleece and crops.
15. It is forbidden to enter the farmyard gardens, disturb the condition of objects and fences, pick fruits, flowers and farmyard plants.
16. It is prohibited to bathe in open water.
17. It is forbidden in unjustified circumstances to touch and use fire extinguishing equipment located within the Museum premises.
18. It is forbidden to start up machines and equipment in the enclosures.
19. It is forbidden to switch on the fire alarm system without a reason to do so.
20. It is forbidden to touch electrical equipment.
21. It is forbidden to fly models, unmanned aerial vehicles (drones) over the Museum premises and the museum objects located there.
22. It is forbidden to bring in and eat food in museum interiors.
23. It is forbidden to ride bicycles, scooters, etc. on the Museum premises.
24. The entrance to the Museum is forbidden to persons who are under the influence of alcohol, under the influence of drugs and to persons behaving aggressively.
25. The Visitor undertakes to comply with the provisions of these Regulations, the Fire Safety regulations and Occupational Safety and Health regulations.

26. Each visitor is obliged to obey the order in force on the premises of the Museum, to comply with the requirements and dispositions of the Museum staff.
27. The Museum is not responsible for items left by visitors on the premises of the exhibition.
28. The Museum is not responsible for accidents resulting from the failure to comply with safety regulations and the requirements of proper conduct specified in these regulations.
29. The Museum is not responsible for items left in the exhibition area.

## **PHOTOGRAPHING AND RECORDING**

1. Photographing and recording for private (amateur) purposes during the tour is free of charge.
  2. Photographing and recording of objects and museum exhibitions must not impede other visitors' tours.
  3. Flash photography, additional light sources and tripods are prohibited inside the buildings.
  4. Photographing and recording for commercial and professional purposes (publications, reportages, competition projects, advertising, occasional photo shoots - (e.g. weddings, memorials, etc.) are chargeable.
  5. Photographing and video recording, photoshoots, film sessions with the use of additional accessories such as e.g. costumes, stylized objects, props, etc. on the premises of the Museum requires the prior consent of the Director, specifying among other things the formal and financial conditions of such projects.
  6. If you intend to bring your accessories such as costumes, stylized objects, props, etc. to the Museum for a photoshoot, you should always notify the museum employee of your intention.
  7. Photographing and video recording on the premises of the Museum, photoshoots, film sessions with the use of the unmanned aerial vehicle (Drones) each time requires the prior consent of the Director, specifying among others formal and financial conditions of such projects.
1. The Director of the Museum may restrict or completely prohibit photographing, filming, etc. that could damage the property interests of the owners of the exhibits, or impair the safety of the exhibits or the security of the Museum.
  2. The persons taking photo and film sessions are responsible for any damage caused by them on the premises of the museum.
  3. Photoshoots and video sessions are held under the supervision of a Museum employee.
  4. Occasional photoshoots:
    - The fee for the photoshoot within the Museum premises is PLN 150
    - Fees incurred for the photoshoot do not exempt from the obligation to purchase an entrance ticket to the Museum.
1. Each film production requires the approval of the Museum's Management, specifying, among other things, the formal and financial conditions of such production.

2. The fees incurred for photographing and filming do not exempt from the obligation to purchase an entrance ticket to the Museum.
3. The photoshoot in the interiors of the Żyrzyn Manor cannot last longer than 30 minutes.
4. During the photoshoot, the interior of the cottage, manor house or other object is available only to the photographer's disposal, during this time the object is excluded from the visiting, with the reservation that the photoshoot in one object cannot last longer than 30 minutes.
5. The photoshoot shall take place in the presence of the exhibition supervisor and all the details of the shooting shall be agreed with him/her.
6. It is forbidden to arbitrarily move furniture or exhibits by persons other than the caretaker of the museum exhibition.
7. During photoshoots, it is allowed to use the exhibits as a background for arranging photos in rooms, excluding delicate and sensitive objects (porcelain, glass, fabrics, paper, leather). In such a case, the consent of the Museum Management and separate formal arrangements are required each time.
8. Special needs in the field of photographing and filming of objects and museum exhibitions as well as other photographic and film-making works shall be considered individually.
9. The person who caused the damage during the photoshoot shall be liable for any damage to the used facility and the museum exhibition area.

## **FINAL PROVISIONS**

The following requires the approval of the Lublin Open Air Village Museum Management:

1. The entrance of cars, motorcycles and mopeds and other vehicles into the Museum.
2. Conducting artistic and business activities (including canvassing).
3. Organizing advertising and promotional actions, happenings and other occasional events not directly related to the tour.
4. Making and using films and photographs of exhibits, interiors and architecture of the Museum for commercial purposes.
5. Staying within the premises of the open-air museum means accepting the provisions of these Regulations.
6. In the case of a serious breach of the Rules and Regulations, the matter will be referred to the relevant law enforcement authorities.
7. The book of complaints and applications can be found at the reception desk of the Lublin Open Air Village Museum